



TOWN BOARD REGULAR MEETING

November 10, 2025 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

To view Town Board meeting broadcasts, visit
www.windsorgov.com/MeetingsOnDemand.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
4. Outside Agency Report
 - a. District Attorney McLaughlin Annual Presentation
5. Board Liaison Reports
 - Mayor Pro Tem Steinbach - Larimer County Behavioral Health Policy Council, Windsor Housing Authority
 - Town Board Member Jones - Chamber of Commerce, Tree Board
 - Town Board Member Peltz - Clearview Library Board, Great Western Trail Authority
 - Town Board Member Symsack – Parks, Recreation and Culture Advisory Board, Windsor Arts Commission
 - Town Board Member Klimek - Poudre River Trail Corridor Authority, Water and Sewer Board
 - Town Board Member Hallett - Planning Commission, RE-4 School District, Historic Preservation Commission
 - Mayor Cline - Windsor Downtown Alliance, I-25 Coalition, North Front Range MPO, US34 Coalition & NoCo34 TMO

6. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.

The Town Board will not respond to any questions or comments made by the public during this section of the meeting, though it will take all input under advisement. If requesting a response from the Town, please leave your contact information with the Town Clerk. The Town Manager or other appropriate staff member will reach out after the meeting to address specific questions or concerns when appropriate.

B. CONSENT CALENDAR

1. Approval of the October 27, 2025 Regular Town Board Meeting Minutes - K. Frawley, Town Clerk
2. Board and Commission Appointment - K. Frawley, Town Clerk
3. Resolution No. 2025-53 - A Resolution Ratifying the Clearview Library District's Interview Committee Selection of Cherilyn Barringer, Caitlin Evans and Michael Kessler to Serve a Three-Year Term on the Clearview Library District Board Pursuant to Section 4 of the District's Bylaws - D. Money, Town Attorney
4. Resolution No. 2025-54 - A Resolution Making Findings of Fact and Authorizing Eminent Domain Proceedings Regarding the Acquisition of Rights of Way and Easements for the Development of Windsor Lake Road - D. Roth, Civil Engineer
5. Report of Bills October 2025 - D. Moyer, Director of Finance

C. BOARD ACTION

1. Public Hearing - Ordinance No. 2025-1730 Amending Chapter 15 of the Windsor Municipal Code Adjusting the Standards for Landscaping in Developed Areas in the Town of Windsor, Colorado
 - First Reading
 - Legislative action
 - Staff presentation: Kelsey Robertson, Senior Planner
2. Ordinance No. 2025-1730 Amending Chapter 15 of the Windsor Municipal Code Adjusting the Standards for Landscaping in Developed Areas in the Town of Windsor, Colorado
 - First Reading
 - Legislative action
 - Staff presentation: Kelsey Robertson, Senior Planner
3. Public Hearing - Ordinance No. 2025-1731 - An Ordinance Amending Chapter 15 of the Windsor Municipal Code Establishing Permitting Procedures for Electric Vehicle (EV) Charging Systems in the Town of Windsor, Colorado
 - First Reading
 - Legislative action
 - Staff presentation: Kimberly Lambrecht, Long Range Planner
4. Ordinance No. 2025-1731 - An Ordinance Amending Chapter 15 of the Windsor Municipal Code Establishing Permitting Procedures for Electric Vehicle Charging Systems in the Town of Windsor, Colorado
 - First Reading
 - Legislative action
 - Staff presentation: Kimberly Lambrecht, Long Range Planner
5. Public Hearing - An Ordinance Repealing Certain Articles Of Chapter 18 Of The Windsor Municipal Code And Adopting By Reference The International Building Code, 2024 Edition, The International Residential Code, 2024 Edition, The International Fuel Gas Code, 2024 Edition, The International Plumbing Code, 2024 Edition, The International Mechanical Code, 2024 Edition, The International Existing Building Code, 2024 Edition, The International Property Maintenance Code, 2024 Edition, The International Swimming Pool And Spa Code, 2024 Edition, And The International Energy Conservation Code, 2024 Edition, Promulgated By The International Code Council

- First Reading
 - Legislative action
 - Staff presentation: Scott Ballstadt, Director of Planning
6. An Ordinance Repealing Certain Articles Of Chapter 18 Of The Windsor Municipal Code And Adopting By Reference The International Building Code, 2024 Edition, The International Residential Code, 2024 Edition, The International Fuel Gas Code, 2024 Edition, The International Plumbing Code, 2024 Edition, The International Mechanical Code, 2024 Edition, The International Existing Building Code, 2024 Edition, The International Property Maintenance Code, 2024 Edition, The International Swimming Pool And Spa Code, 2024 Edition, And The International Energy Conservation Code, 2024 Edition, Promulgated By The International Code Council
 - First Reading
 - Legislative action
 - Staff presentation: Scott Ballstadt, Director of Planning
 7. Ordinance No. 2025-1733 - An Ordinance Referring to the Voters Amendments to Article I Section 1.35, Article II Section 2.3, Article III Sections 3.1(E) and (F), Article IV Section 4.5 (C) and 4.10(A)(8), Article V Section 5.3 of the Town of Windsor Home Rule Charter
 - First Reading
 - Legislative action
 - Staff presentation: Dan Money, Town Attorney
 8. Resolution No. 2025-55 - A Resolution Authorizing the Use of Special Improvement Districts by Prairie Song Metropolitan District Nos. 1-9
 - Legislative action
 - Staff presentation: Dan Money, Town Attorney
 9. Ordinance No. 2025-1734 - An Ordinance Amending Chapter 19 of the Town of Windsor, Colorado Municipal Code Regarding Metropolitan District Mill Levy Imposition Terms
 - First Reading
 - Legislative action
 - Staff presentation: Dan Money, Town Attorney
 10. Resolution No. 2025-56 - A Resolution Approving the First Amendment to the Subsurface Easement Agreement Between the Town of Windsor, Colorado and Carbon Storage Solutions, LLC
 - Legislative action
 - Staff presentation: Dan Money, Town Attorney

D. COMMUNICATIONS

1. Communications from Town Attorney
2. Communications from Town Staff
 - a. Minor Site Plan - South Gate Business Park 2nd Filing B1 L2 - Kia Expansion - K. Robertson, Senior Planner
3. Communications from Town Manager
 - a. Monthly Board Report - Focus Area Updates
4. Communications from Town Board

E. EXECUTIVE SESSION

1. An Executive Session Pursuant to Colorado Revised Statutes §24-6-402(4)(b) for a Conference with an Attorney for the Town Board to Receive Legal Advice on Specific Legal Questions Regarding Annexation Matters in Southeast Windsor
2. An Executive Session Pursuant to Colorado Revised Statutes §24-6-402(4)(e)(I) for the Purpose of Determining Positions Relative to Matters that may be Subject to Negotiations; Developing Strategy for Negotiations; and Instructing Negotiators Concerning Matters of the Northern Integrated Supply Project (NISP)
3. An Executive Session Pursuant to Colorado Revised Statutes §24-6-402(4)(f)(I) to Discuss Personnel Matters Involving the Annual Performance Review of Daniel L. Money, Town Attorney, and Where Mr. Money has not Requested an Open Meeting
4. An Executive Session Pursuant to Colorado Revised Statutes §24-6-402(4)(f)(I) to Discuss Personnel Matters Involving the Annual Performance Review of Shane Hale, Town Manager, and Where Mr. Hale has not Requested an Open Meeting

F. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.