



## PLANNING COMMISSION REGULAR MEETING

July 17, 2024 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

To view Planning Commission meeting broadcasts, visit  
[www.windsorgov.com/MeetingsOnDemand](http://www.windsorgov.com/MeetingsOnDemand).

### AGENDA

#### A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Public Invited to be Heard

*Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Planning Commission.*

*Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.*

#### B. CONSENT CALENDAR

1. Approval of the July 3, 2024, Planning Commission Regular Meeting Minutes - L. Richardson, Assistant Town Clerk

#### C. BOARD ACTION

1. Request for Continuance - Public Hearing - Wireless Telecommunications Facility (Tower) Site location within the General Commercial Zone District, Municipal Code Section 16-5-40(k)(3) - Jacoby Farm Subdivision 5th Filing, Tract A, 301 17th Street - Windsor RSO LLC, Cary St Onge, property owner, Tom Wilkerson, Tower Engineering Professionals, applicant
  - Quasi-judicial action
  - Staff presentation: Sandra Mezzetti
2. Request for Continuance - Recommendation to Town Board - Wireless Telecommunications Facility (Tower) Site location within the General Commercial Zone District, Municipal Code Section 16-5-40(k)(3) - Jacoby Farm Subdivision 5th Filing, Tract A, 301 17th Street - Windsor RSO LLC., Cary St Onge, property owner; Tom Wilkerson, Tower Engineering Professionals, applicant.
  - Quasi-judicial action
  - Staff presentation: Sandra Mezzetti

3. Request for Continuance - Public Hearing - Request for a Conditional Use Permit (Height), Municipal Code Section 14-2-130, to allow a seventy-five (75) foot high Wireless Telecommunications Tower - Jacoby Farm Subdivision 5th Filing, Tract A, 301 17th Street - Windsor RSO LLC., Cary St Onge, property owner; Tom Wilkerson, Tower Engineering Professionals, applicant.

- Quasi-judicial action
- Staff presentation: Sandra Mezzetti

4. Request for Continuance - Recommendation to Town Board - Request for a Conditional Use Permit (Height), Municipal Code Section 14-2-130, to allow a seventy-five (75) foot high Wireless Telecommunications Tower - Jacoby Farm Subdivision 5th Filing, Tract A, 301 17th Street - Windsor RSO LLC., Cary St Onge, property owner; Tom Wilkerson, Tower Engineering Professionals, applicant.

- Quasi-judicial action
- Staff presentation: Sandra Mezzetti

#### D. COMMUNICATIONS

1. Communications from Planning Commission

2. Communications from Town Board Liaison

3. Communications from Staff

a. Site Plan - Human Bean Coffee - Jacoby Farm Subdivision 5th Filing, Tract E (1700 Main Street) - K. Lambrecht, Senior Planner

b. Site Plan - Front Range Energy - GWIP Subdivision 2nd Filing, Lot 1 (31375 Great Western Drive) - K. Lambrecht, Senior Planner

c. Site Plan - Orchard Hill Elementary School (formally "Raindance Elementary") - Raindance 23rd Filing, Block 1, Lot 1 (2015 Covered Bridge Parkway) - C. Malone, Chief Planner

d. Site Plan - Hollister Lake Elementary School (formally "Peakview Elementary") - Winter Farm Subdivision 8th Filing, Lot 1 - S. Mezzetti, Senior Planner

#### E. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.